

Registration Packet

2019-2020 School Year



For more information...

call (770)744-5762

email: preschool@cummingbaptist.net

or visit our website at

www.cummingbaptistpreschool.com



Cumming Baptist Weekday Preschool
115 Church Street Cumming, GA 30040
770-744-5762
preschool@cummingbaptist.net
cummingbaptistpreschool.com



Parents/Guardians,

Thank you for your interest in Cumming Baptist Church Preschool!
You will find attached information about our preschool as well as
registration forms for each class.

If you would like to register your child for the 2019-2020 school
year, please complete the registration form for the class you
wish to enroll and return it (along with the registration fee) to
the preschool office between the hours of 9:00 - 1:00 Monday -
Thursday.

Please let me know via email or phone if you would like to schedule
a tour.

We hope you will allow us the opportunity to serve your family
here at CBC Preschool!

In Christ,

Dana Stewart

Director, CBC Preschool

Policies

Before registering your child at Cumming Baptist Church Weekday Preschool, please be sure you have read and understand the following policies.

Purpose:

The weekday preschool of Cumming Baptist Church exists to provide a safe, loving, Christian environment and to nurture the whole child spiritually, physically, academically, emotionally, and socially.

CBC Weekday Preschool's objectives are:

1. To grow the next generation to know Jesus and make him known.
2. To provide a ministry to families to help children grow and develop spiritually.
3. To provide a safe and secure environment, where parents know their children will receive excellent care at their "home away from home".
4. To provide opportunities for children to grow in all aspects of their lives through various activities, learning materials, and lessons that are developmentally appropriate.
5. To encourage children to be independent thinkers and lifelong learners.

Curriculum:

CBC Weekday Preschool is utilizing the WEE Learn bible story curriculum in Mother's Morning Out classes. 2K, 3K, and 4K classes will utilize the A Beka curriculum in the classroom. In addition to this curriculum, our classes will focus on a fruit of the spirit for each month and will do activities demonstrating that fruit of the spirit. This teaching is based on Galatians 5:22-23.

Age of Child:

We serve children from age nine months to five years old. Each child will be placed in a class based upon their age as of September 1st of that school year. Children remain in the same classroom until the end of the school year.

Class Days:

Mother's Morning Out and the 2K class have the option to attend on Monday/Wednesdays or Tuesdays/Thursdays. 3K class has two options: 3 day (meets on Tuesdays, Wednesdays, and Thursdays) and 4 day (Monday through Thursday). 4K class meets Monday through Thursday.

Registration and Activity Fees:

A registration fee of \$120 is due upon registration and is non-refundable. Your child's spot is not reserved and secure until the registration fee is paid. There is also a \$50 non-refundable

Activity Fee which covers in-house activities and supplies throughout the school year. This is due on August 1st with the first month's tuition.

Class Sizes:

- Four year old class: not to exceed a 7:1 student/teacher ratio
- Three year old class: not to exceed a 7:1 student/teacher ratio
- Two year old class: not to exceed a 5:1 student/teacher ratio
- Mom's Morning Out class: not to exceed a 4:1 student/teacher ratio

Each class has a lead teacher and at least one assistant teacher.

Tuition:

Tuition payment is made one month in advance. For example, September tuition would be due on August 1st. We accept checks or cash.

Records:

The Preschool will keep attendance records, health records, and incident reports, should any incidents occur. Parents are required to submit all contact information where you can be reached throughout the day, authorized pick-up information, and allergy information.

Hours:

The 2K, 3K, and 4K classes will meet from 9:00 a.m. to 12:30 p.m. Mom's Morning Out hours are 9:00 a.m. to 12:00 p.m. 2K, 3K, and 4K classes will bring a lunch from home and eat at school. Pick-up time is promptly at **12:30**. A late pick-up fee is subject to be assessed if the child is picked up 5 or more minutes later than dismissal (\$5 for each 15 minute period).

Food:

Students will bring a healthy snack and lunch from home daily. Snack will be served mid-morning and lunch will be at 11:55 in your child's classroom. **Be sure to alert us of any allergies your child has in case special snacks are served.**

Potty Training Policy:

Students enrolled in the 3K and 4K classes must be completely potty trained to participate in the program. For safety reasons, the child must be at least trying to wipe by themselves. For two year olds, we require them to be in pull-ups with Velcro sides.

CBC Preschool

2019-2020 Tuition Rates and Fees



<u>Class</u>	<u>Days of the Week</u>	<u>Registration Fee</u>	<u>Activity Fee</u>	<u>Monthly Tuition</u>
Mom's Morning Out	Mon/Wed or Tue/Th	\$120	\$50	\$150
2-K	Mon/Wed or Tue/Th	\$120	\$50	\$160
3-K 3 day and 4 day	Tues/Wed/Th Or Mon/Tu/Wed/Th	\$120	\$50	\$200 (3 day) \$220 (4 day)
4-K	Mon/Tu/Wed/Th	\$120	\$50	\$230

**Tuition Discounts will be applied for multiple siblings attending

** Registration Fee due at time of registration

Preschool Calendar

2019-2020 School Year

The dates shown below highlight the start date, end date, and important holidays. A more detailed calendar will be distributed at Open House with specific preschool events.

August

26 – First Day of School

September

2 – Labor Day

30 – Fall Break begins

October

1 – 4 – Fall Break

23,24 – Early Release at 11:00

November

25 - 29- Thanksgiving Break

December

19 – Start of Christmas Break

January

7 – Students return to school

20 – Martin Luther King Holiday

February

17, 18 Student Holidays

March

12 – Early Release at 11:00

April

6 - 10 Spring Break

May

14 – Last Day of School/Pre-K
Graduation



Cumming Baptist Preschool Registration Form 2019-2020 2-K Class

Thank you for your interest in our preschool! We look forward to the opportunity to work with you and your child! Please complete this form (along with the \$120 registration fee) to the preschool office in order to register your child for the **2019-2020** school year.

Child's Full Name _____

Child's Date of Birth _____ Allergies: _____

Class (circle one): **MON/WED** or **TUE/THUR**

Parent's Names _____

Home Address _____

Home Phone _____ Cell Phone _____

Email Address _____

I would like to enroll my child/children for the **2019-2020** school year. I am enclosing the **non-refundable \$120** registration fee. I understand my child will be signed up for a 2 day preschool program that will be in session on Monday/Wednesday or Tuesday/Thursday from 9-12:30 each week. The tuition per month will be **\$160.00**, made payable to CBC Preschool one month in advance.

Parent Signature: _____ Date: _____



Cumming Baptist Preschool Registration Form 2019-2020

3-K Class

Thank you for your interest in our preschool! We look forward to the opportunity to work with you and your child! Please complete this form (along with the \$120 registration fee) to the preschool office in order to register your child for the **2019-2020** school year.

Child's Full Name _____

Child's Date of Birth _____ Class: (circle one) 3 day 4 day

Parent's Names _____

Home Address _____

Home Phone _____ Cell Phone _____

Email Address _____

Allergies: _____

I would like to enroll my child/children for the **2019-2020** school year. I am enclosing the **non-refundable \$120** registration fee. I understand my child will be signed up for either a 3 or 4 day preschool program from 9-12:30 each week. The tuition per month will be **\$200 (3 days/week)** or **\$220 (4 days/week)**, made payable to CBC Preschool one month in advance.

Parent Signature: _____ Date: _____



Cumming Baptist Preschool Registration Form 2019-2020

4-K Class

Thank you for your interest in our preschool! We look forward to the opportunity to work with you and your child! Please complete this form (along with the \$120 registration fee) to the preschool office in order to register your child for the **2019-2020** school year.

Childs Full Name _____

Childs Date of Birth _____

Parent's Names _____

Home Address _____

Home Phone _____ Cell Phone _____

Email Address _____

Allergies: _____

I would like to enroll my child/children for the **2019-2020** school year. I am enclosing the **non-refundable \$120** registration fee. I understand my child will be signed up for a 4 day pre-k program that will be in session Mondays - Thursdays from 9-12:30 each week. The tuition per month will be **\$230**, made payable to CBC Preschool one month in advance.

Parent Signature: _____ Date: _____



Cumming Baptist Preschool Registration Form 2019-2020 Mom's Morning Out

Thank you for your interest in our preschool! We look forward to the opportunity to work with you and your child! Please complete this form (along with the \$120 registration fee) to the preschool office in order to register your child for the **2019-2020** school year.

Child's Full Name _____

Child's Date of Birth _____ Allergies: _____

Class (circle one): **MON/WED** or **TUE/THUR**

Parent's Names _____

Home Address _____

Home Phone _____ Cell Phone _____

Email Address _____

I would like to enroll my child/children for the **2019-2020** school year. I am enclosing the **non-refundable \$120** registration fee. I understand my child will be signed up for a 2 day Mom's Morning Out program that will be in session on Monday/Wednesday or Tuesday/Thursday from 9-12:00 each week. The tuition per month will be **\$150.00**, made payable to CBC Preschool one month in advance.

Parent Signature: _____ Date: _____